



**THE WISCONSIN CHAPTER OF ASID
BOARD MEETING
December 16, 2019**

LOCATION	Skype Meeting
BOARD MEMBERS PRESENT	Teresa Olson, ASID - President Leah A. Knox, ASID – President-Elect Jennifer Doede, ASID – Financial Director Dan Effenheim, ASID – Professional Development Director AJ Fink – Membership Director Bridgett Fish, ASID – Director-at-Large Sydney Rall, Student Member ASID – Student Representative to the Board
MEETING CALLED BY	Teresa Olson
CALLED TO ORDER	5:09 p.m.
MINUTES BY	Leah A. Knox
ADDITIONAL MEMBERS IN ATTENDANCE	Bill Beaudreau, ASID – Past President – National CST

AGENDA TOPICS

NOVEMBER 19, 2019 MEETING MINUTES

MOTION TO APPROVE	Leah K.
SECONDED	AJ Fink
DISCUSSION	None
VOTE	Approved
FURTHER DISCUSSION	Next Board Meeting – vote for approval of August 22 nd meeting minutes wherein Jennifer Doede was named Crystal Star Award winner

FY 2019-2020 STRATEGIC PLAN

DISCUSSION	Continue ongoing discussion of Strategic Plan throughout the Chapter year to coordinate goals/metrics with events, etc.
VOTE	N/A

PAST PRESIDENT REPORT

DISCUSSION	<u>Sponsorship</u> Up & running last Friday Streamlining sponsorship after reviewing surveys (benefits) Three parts: Sponsorship Drive – now thru 1.30.2020 Bronze, silver, gold levels of sponsorship Get everything in order for acknowledgement at Design Awards in March Reminders to sponsors sent for pre-registering for events Sponsorships for individual events is not discouraged – but max. amount is \$250.00 otherwise sponsorship drive is de-valued – need to maintain respect for IP members & not de-value their membership Easier payment on website
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	<p><u>Election Update</u> Announcement in email blast that election will be occurring – have until end of January to wrap it up Open Board Director Positions: President-Elect Membership Director Director At Large</p>
VOTE	N/A

PRESIDENT-ELECT REPORT

DISCUSSION	<p><u>GA Committee</u> GA Committee update – Could info. on bill be messaged to create a strategy to engage designers in architectural firms to form alliances with architects? SB303 bill likely to go to Senate for vote in January</p> <p><u>Design Awards –</u> Committee to contact Jenny with request for second payment to venue Committee to contact Bill and Jenny re: sponsorship as it relates to event-only Draft budget reviewed for approval – motion to approve</p>
MOTION TO APPROVE	Teresa O.
SECONDED	Dan E.
DISCUSSION	None
VOTE	Approved

PROFESSIONAL DEVELOPMENT DIRECTOR REPORT

DISCUSSION	<p>38 members have signed up to attend the Holiday Party There are four (4) sponsors for the event Lodge Kohler tour will be the next event – scheduled for February 27th Possible CEU from Masland?</p>
VOTE	N/A

FINANCIAL DIRECTOR REPORT

DISCUSSION	<p>Finances are in good shape. Account balances looking good. Working on the tax prep with the bookkeeper. Question from Jenny – re: Holiday Party – balance to be paid at end of party?</p>
VOTE	N/A

DIRECTOR-AT-LARGE REPORT

DISCUSSION	Nothing new to report – Career Day event organization is a “well-oiled machine” and planning is proceeding. Spring – reintroduce scholarships? Sustainability committee update – tabled to later phone call
VOTE	N/A

MEMBERSHIP DIRECTOR REPORT

DISCUSSION	Meet-Ups for new members pushed to January 4 new members last month – all students Volunteer List updated – sent to Board
VOTE	N/A

STUDENT REPRESENTATIVE TO THE BOARD REPORT

DISCUSSION	Student submissions to Design Awards– what is the deadline? Not published just yet... Still looking to get in contact with Fox Valley Tech College – start a student chapter? Sydney requested that anyone can reach out to her for student volunteers for events
VOTE	N/A

COMMUNICATIONS DIRECTOR REPORT

DISCUSSION	None
VOTE	N/A

OTHER TOPICS/NEW BUSINESS

DISCUSSION	Second session of Board Training commenced with exercises re: how to work together as a Board, resources, and conducting Board business and setting expectations.
VOTE	N/A

MEETING ADJOURNED	5:57 p.m.
MOTION TO ADJOURN	Dan Effenheim
SECONDED	Bridgett Fish