



**THE WISCONSIN CHAPTER OF ASID
BOARD MEETING**

October 7, 2019

LOCATION	4Design Offices – W175 N11081 Stonewood Dr. Ste. 207 – Germantown, WI 53022
BOARD MEMBERS PRESENT	Teresa Olson, ASID - President Leah A. Knox, ASID – President-Elect Jennifer Doede, ASID – Financial Director Dan Effenheim, ASID – Professional Development Director AJ Fink – Membership Director Sofia Ismaili, ASID IP – Communications Director Bridgett Fish, ASID – Director-at-Large Sydney Rall, Student Member ASID – Student Representative to the Board (by phone) Caroline Bowers – Chapter Administrator
MEETING CALLED BY	Teresa Olson
CALLED TO ORDER	5:20 p.m.
MINUTES BY	Leah A. Knox
ADDITIONAL MEMBERS IN ATTENDANCE	Bill Beaudreau, ASID – Past President – National CST Lynn Vogeltanz, ASID – Past President – Past National CST

AGENDA TOPICS

SEPTEMBER 19, 2019 MEETING MINUTES

MOTION TO APPROVE	Teresa O.
SECONDED	Jennifer D.
DISCUSSION	None
VOTE	Approved
FURTHER DISCUSSION	Next Board Meeting – vote for approval of August 22 nd meeting minutes wherein Jennifer Doede was named Crystal Star Award winner

FY 2019-2020 STRATEGIC PLAN

DISCUSSION	Continue ongoing discussion of Strategic Plan throughout the Chapter year to coordinate goals/metrics with events, etc.
VOTE	N/A

VOLUNTEERS

DISCUSSION	Student volunteer needed for Chapter social media Student volunteer needed for Finance Volunteers needed for Holiday Party Recruit volunteers for each event Design Awards Committee currently has ten (10) volunteers- in good shape GA Committee – PE has moved to overseer of committee from committee volunteer Volunteers needed for Membership – needed for communications for quarterly member “meet-ups” DAL volunteers – okay for now SRB – no need for volunteers now If anyone has names of potential volunteers – provide to AJ via Dropbox
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VOTE	N/A
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CHAPTER EVENTS

DISCUSSION	What's Next Event – under responsibility of PDD Career Day – under responsibility of DAL Tentative Chapter/Community Events Calendar: October 17 – GA CEU Event - Madison October 23 – 25 – EdSpaces Conference – MKE October 28 – GA Legislator Meet & Greet @ The Firm – MKE November 7 – What's Next November 15 – UWSP Student Chapter – Annual Banquet November 19 – Board Meeting/Board Training December 12 – Tentative Holiday Party January – February 2020 – possible Board Meeting in February – vote on Design Awards February 2020 – Lodge Kohler First Friday in March 2020 – Career Day March 12, 2020 – Design Awards
	VOTE

OTHER TOPICS/NEW BUSINESS

DISCUSSION	Board Directors are to get “up-to-speed” with the Chapter Board Dropbox and access it to understand where to file Board Reports, etc.
VOTE	N/A

MEETING ADJOURNED	6:30 p.m.
MOTION TO ADJOURN	Leah A. Knox
SECONDED	Dan Effenheim
BOARD TRAINING	Commenced immediately following adjournment of Board Meeting