



**THE WISCONSIN CHAPTER OF ASID
BOARD MEETING MINUTES**

Date: 09/21/2023

LOCATION	Virtual
BOARD MEMBERS PRESENT	Pedro Lima, Amy Kopplin, Brianna Arpy, Mindy Hoppe, Kate Stachowiak, Jordan Green
MEETING CALLED BY	Pedro Lima
CALLED TO ORDER	Time: 4:04 PM
MINUTES BY	Sawyer Myers
ADDITIONAL MEMBERS IN ATTENDANCE	Sawyer Myers – CORE, Bill Beaudreau, Melissa Wessing, Amanda Pena

AGENDA TOPICS

PRESIDENT

DISCUSSION	<p><u>Awards</u> Awards discussed, including nominees for the four awards. Discussion had on the possibility of adding another award, "Distinguished Service to the Chapter" and nominees for that award. Award winners voted upon and confirmed for each award. Motion made by Pedro Lima to approve selected list of award recipients seconded by Amy Kopplin, all in favor, motion carried.</p> <p><u>Annual Meeting</u> Sawyer to add the annual meeting onto the website.</p>
VOTE #1	Approve selected award winners
MOTION TO APPROVE #1	-Pedro Lima
SECONDED #1	-Amy Kopplin

FINANCIAL DIRECTOR

DISCUSSION	Financial Summary- - see Board Report for \$\$ totals across each account. Contact Kate if there are credit card issues at GATHER.
VOTE	NONE

PRESIDENT-ELECT

DISCUSSION	<p><u>GA Committee</u></p> <ul style="list-style-type: none">-Meeting hosted last Monday, still waiting on minutes.-Working to come up with a new save the date name- Event to be at Hi-Way Harry's in Johnson Creek on November 9th- Registration cap of 60 individuals- 2 CEU presentations to be held- Working on interactive building code exercise- Sawyer (admin) to be on-site for Nov 9th event- Next meeting will be next Monday, meetings will be held every Monday until the event date <p><u>Rules Committee Updates</u></p> <ul style="list-style-type: none">- Next standard meeting is October 3rd, next big meeting will be October 11th- Rules will be presented on October 11th meeting, will be the first step in getting rules approved, unlikely to be voted upon in the first meeting <p><u>Design Excellence Awards</u></p> <ul style="list-style-type: none">- Do not current have a chairperson- Need to confirm committee members for 2024- No meetings set at this time, Amy to work with Amanda in October on future plans of DEA <p><u>Regional Design Initiative</u></p> <ul style="list-style-type: none">-Two regional chairs, Northwest and Milwaukee Center do not have a chairperson yet <p><u>Calendar of Events</u></p> <ul style="list-style-type: none">- No additional events at this time <p><u>Strategic Plan</u></p> <ul style="list-style-type: none">- No updates at this time
VOTE	NONE

DIRECTOR AT-LARGE

DISCUSSION	n/a
VOTE	NONE

COMMUNICATIONS DIRECTOR

DISCUSSION	<p><u>General Update</u></p> <ul style="list-style-type: none">- Onboarding Katie, meeting with Katie and Sawyer on Friday, September 22nd to train on the communications role.
VOTE	NONE

PROFESSIONAL DEVELOPMENT DIRECTOR

DISCUSSION	<p><u>Neoconsin</u> -2023 location is at Potawatomi. -2024 speaker is lined up and will include a CEU session. Monona Terrace is secured for the location.</p> <p><u>Other Event Ideas</u> - Working on an architectural tour event idea.</p> <p><u>Professional Development Event(s)</u> - Discussion had on ownership and current standing of future professional development events, and which role on the board owns these events.</p>
VOTE	NONE

STUDENT REP. TO THE BOARD

DISCUSSION	<p><u>Not Present</u></p>
VOTE	NONE

MEMBERSHIP DIRECTOR

DISCUSSION	<p><u>EP Committee</u> -Saturday, October 21st is the next meeting - Next event will be the "Coffee Catchup" session - Brianna to be leading a student/EP tour at Neosconsin event</p> <p><u>DEI Committee</u> - Doing collaboration with the New York chapter, next meeting is Friday, September 22nd - Bill Beaudreau providing support to the committee</p>
VOTE	NONE

NEW BUSINESS/PARKING LOT

DISCUSSION	n/a
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MEETING ADJOURNED	Time: 5:23 PM
MOTION TO ADJOURN	Pedro Lima
SECONDED	Amy Kopplin

Robert's Rules of Order Best Practices:

Requestor: "I move that..."

Second motion must be made with another board member saying "I second the motion"

Requestor: "I would request a vote on the motion"

Tally of votes is conducted with Board Members verbally committing with "Yes", "I", or "No", "Nay".

Vote is recorded with majority winning. Winning votes must have a quorum of (3) persons minimum.